



Sunshine Tour Championships 2023

Guide to Online Class Entries



CHECKLIST

What You'll Need

- Your horse registration number (starts R23-) AND qualification numbers.
- Date of birth for juniors.
- Height of horse/pony.
- Age of horse for youngstock and veteran showing classes.
- Credit or debit card.

PLAN YOUR SHOW

- ✓ The draft timetable will help you see what classes are on what day, and roughly what time of day so that you can plan your day. Remember that Hickstead is a big place!
- ✓ Dressage, show jumping, and eventers challenges are given start times/drawn orders so (within reason) you can enter classes that are on at roughly the same time. But in showing you'll be in the ring for the duration of the class.
- ✓ The schedule tells you the details about each class. Make sure you've read the details before entering, so you don't enter the wrong classes.

TOP TIPS



☺ **Have everything written down!** The entry system is split into days, so write down the classes that you are entering on each day, with the qualification numbers next to each class number.

☺ **If you some classes that are more important to you and you want to get them secured first** - you can enter each day as a separate entry. There's no admin fee, and medic fees are charged per day, so you won't get charged extra if you do the entries per day. If you're entering for multiple competitors, you can also enter them separately – no admin and separate medic charges ☺

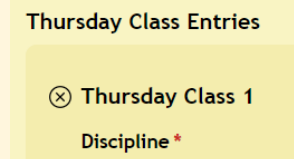
☺ **Do a dummy run! Practice your entry skills [HERE](#)** (link also available on website and Facebook pages).

IMPORTANT

These are the key skills you'll need to get your entry in smoothly.

- ☑ If you change your mind during a class selection, click the ⊗ to restart that class booking. Example shown here on a Thursday booking ↓

This is really important, if you've started to make selections and don't cancel them with the ⊗ then anything you've clicked on may be saved and you'll be booked into classes you don't want!



- ☑ Make sure you put the CORRECT email address / date of birth / horse height. No need to explain this one!
- ☑ Pay attention to the warning & help messages that pop up – they are there to help you get your entries right.
- ☑ When you click submit, if the twirly, whirly thing spins for a while – WAIT! Just give it a minute to go through!!!

FATAL ERRORS



These are cast iron rules, and if you break them, you'll be "eliminated" or maybe exterminated! Quite seriously if you do break these rules your entry may be rejected.

- ☒ Do not use a qualification number more than once.
- ☒ Do not enter a class you're not eligible for (we run eligibility checks after entries, it is YOUR responsibility to only enter classes that BOTH the horse and competitor are eligible for).
- ☒ Do not enter horses into pony classes or vice versa. Do not enter juniors into senior classes or vice versa.
- ☒ If your chosen class is full, and you enter another class (in the hope we will swap it for your chosen class) – we will not swap into full classes.